

TWO MONTHS BEFORE MOVING

- Assessment conducted by a Ward Van Lines agent at your home.
- Visa procedures for the country of destination.
- Regulations analysis regarding vaccinations in the country of origin.
- If you are Chilean/foreigner, you shall provide the following documentation:
 - Photocopy of Chilean ID (Client & family group - both sides).
 - Photocopy of Passport(s) (Only passport photo page - client & family group).
 - Photocopy of Air Ticket(s) (Or e-ticket - client & family group).
 - Notarized Authorization (Only sign and fingerprint).
 - Sworn Statement (Complete - except "Valor FOB" - sign and fingerprint).
 - Salvoconducto (Obtain at the Notary nearest to your home, indicating delivery address in Av. Americo Vespucio 2050, Quilicura).
- If you are a Chilean diplomat, you shall provide the following documentation:
 - Photocopy of Chilean ID (Client & family group - both sides).
 - Photocopy of Passport(s) (Only passport photo page - client & family group).
 - Photocopy of Air Ticket(s) (Or e-ticket - client & family group).
 - Notarized Authorization (Only sign and fingerprint).
 - Sworn Statement (Complete - except "Valor FOB" - sign and fingerprint).
 - Photocopy of Decree of Appointment stamped by MOFAT (Decree Law of Appointment given by the Institution or the official).
 - Salvoconducto (Obtain at the Notary nearest to your home, indicating delivery address in Av. Americo Vespucio 2050, Quilicura).

- If you are a foreign diplomat, you shall provide the following information:
 - Photocopy of Chilean ID (Client & family group - both sides).
 - Photocopy of Passport(s) (Only passport photo page - client & family group).
 - Export Form (Document must be requested to the Embassy for issuance).
 - Notarized Authorization stamped by the Embassy to which belongs (Issued by the Embassy to which belongs).
 - Salvoconducto (Obtain at the Notary nearest to your home, indicating delivery address in Av. Americo Vespucio 2050, Quilicura).

ONE MONTH AND A HALF BEFORE MOVING

- Verify that you have all the documentation required to travel.
- Reserve your tickets ahead of time.
- Analyze possible alternate routes.
- Request information regarding property lease or sale in the embassy of the country of destination.

ONE MONTH BEFORE MOVING

- Reserve a hotel in your destination and in the places you will be visiting during your trip.
- Consult the international representative of your local bank regarding funds transfer and foreign currency.
- Prepare a personal document file (birth certificates, school and medical records, marriage certificates, etc.) and carry it with you all the time.
- Report your address change to your local bank, post office, subscriptions, family members and friends.

TWENTY DAYS BEFORE MOVING

- Send to the cleaners any clothes, curtains, carpets and everything you think it needs to be washed.
- Prepare a garage sale for those items that you won't take with you; set prices and make an inventory.

FIFTEEN DAYS BEFORE MOVING

- Garage sale day. Ask your friends for help and consider security measures in your area.

TEN DAYS BEFORE MOVING

- Cancel your local bank accounts and credit cards that you won't be using anymore.

ONE WEEK BEFORE MOVING

- Inform your light company and Telephone Company about your moving.

TWO DAYS BEFORE MOVING

- Gather all your valuable items and jewelry. Make sure you keep them at hand.

ONE DAY BEFORE MOVING

- Empty your icebox and defrost it.
- Unplug all electronics and their components.

THE DAY YOU'RE MOVING

- The time has come. Relax and watch while our experts work. Feel free to ask anything you would like to know.

